



APPLYING FOR THE US SE™ TRAINING PROGRAM – ADMISSIONS FAQ

What is the Admissions team? The Admissions team processes your application and invites you to join your training cohort (or location) for the US SE training and maintain all Beginning level waitlists and cohort transfers. They will be your point of contact as you begin registering for your Beginning I training. After you have registered for Beginning I, your account moves into a new team. Please send questions about application status or Beginning I to this department.

I do not see a cohort location that works for me, what do I do? Since your acceptance is valid for five years, you may choose to wait until the right opportunity becomes available to you. By signing up for our mailing list you will receive notifications on when a cohort will be opening in your area and stay informed on other potential opportunities. To do so, please fill out the signup sheet on the bottom right corner of the home screen of our [website](#), in the orange block.

My cohort is not listed on the application, nor is the waitlist, what should I do? If a cohort or waitlist is not listed on the application, it is because the cohort and waitlist is full and closed. In that event, please select your second-choice cohort for your application, then reach out to admissions@traumahealing.org for more information or help finding a new cohort.

Why do I need to submit my resume? Your resume allows us to see your career experiences to determine eligibility. We are looking at it for work history, synopsis of job roles, and education history. It is imperative to our decision process.

How long will it take to process my application? Please allow 1 – 3 weeks for us to process your application. A decision from the organization will be sent from admissions@traumahealing.org

Where can I apply? You may apply at this link [here](#). There is a \$25 application fee which was instated on April 3rd, 2023.

What is the status of my application? Please allow 1 – 3 weeks for us to process your application. An admissions decision will be sent from admissions@traumahealing.org

My application is incomplete. What am I missing? Please refer to the email that was sent to you about your incomplete application. Most of the time we are missing a [Student Informed Consent form](#). We cannot process your application without it.

I have not received an email about my application. What's going on? We send out emails about your application and status from admissions@traumahealing.org. Please search your inbox for an email from admissions@traumahealing.org as sometimes our emails end up in spam or promotions inboxes.

I am on a waitlist for Beginning I, how is my position determined? We use the timestamp of when you submitted your application to determine your spot in a Beginning I waitlist.

I was on a waitlist and was offered a spot! How do I register for the training module? You may start the registration process outlined in your offer email or fill out a registration form or payment plan form to ensure your spot in the training. Please keep in mind that you have a limited time to secure this opportunity before we move down the waitlist.

I attended Basic Principles of Somatic Experiencing. How do I receive my \$50 credit? You will receive a code to utilize your \$50 credit.

I have been invited or paid for a Beginning I training module but have decided I would like to switch into a different cohort. How do I go about doing this? You will need to submit a [transfer form](#) which can take up to 10 business days to be processed. Please submit a transfer form at least 14 days prior to the start of the training module. All policies and procedures are stated on the form.

Are there any specific life coaching certifications that you prefer applicants to have? Currently, we are looking for ICF and ICC certifications. We are also working to refine which coaches we are accepting moving forward to more accurately reflect this – if you are accredited appropriately, we would still encourage you to apply as we review all applications on a case-by-case basis.

Still have a question? Please email admissions@traumahealing.org. If you have already sent an email, please allow one – two business days for a response before emailing again!