INFORMATION ABOUT YOUR SE™ TRAINING

Class Information and Registration for Future Modules
Details regarding class location, times, directions to the facility and other relevant information may be found on the SE Trauma Institute website:
1. Go to http://traumahealing.org/training-event-search.php
2. Find your class listing and click on the More Info tab next to the course date.

Policies, Procedures, Guidelines and FAQs
Additional program information is available on our website and is updated frequently at www.traumahealing.org. We do our best to advise students of policy changes, but it is your responsibility to become familiar with this information and to check for updates online.

Tuition Rate
Although you may receive courtesy registration reminders from your local training coordinator, it is your responsibility to remember to register for each module.

For SE Trainings in the US:
If you wish to receive the early tuition rate you registration must be received more than 30 days before the class start date. All registrations received less than 30 days before the class start date will be subject to the standard tuition rate.

For SE Trainings outside the US being run through SE Trauma Institute:
If you wish to receive the early tuition rate you registration must be received more than 60 days before the class start date. All registrations received less than 60 days before the class start date will be subject to the standard tuition rate.

Referrals (Applicable for U.S. Trainings Only unless otherwise specified)
As a new member of the SE community, you are now eligible to take part in our Training Referral Program. When referring a colleague, please ask them to put your name in the referral section of their application and you will receive a check for $50 once they complete their Beginning I training module. There is no limit on the number of referrals you may make!

SE classes are open to professionals in the helping and healing fields who work with effects of trauma. These professions include, but are not limited to mental and medical health professionals, alternative medicine practitioners, physical and occupational therapists, bodyworkers, first responders, clergy and spiritual leaders, chaplains and hospice workers, mediators, educators, and school counselors.

Attendance and Assessment
It is important to note that the SE Professional Trauma Training Program is for professionals and is not for those whose primary interest is in personal growth or personal therapy. Our goal is to train professionals in skill development and presumes a capacity for integration of professional-level course content.

The SE Trauma Institute wants to ensure that students have a positive educational experience and can participate in the class activities as fully as necessary to benefit professionally from the
training. A particular challenge of teaching a model for working with traumatic stress is that even seasoned professionals may be unsettled by the class material and experiential exercises in class, and find it challenging to manage their own personal responses. Instructors and assistants observe students during the course of the training to assess whether additional educational or personal support may be necessary for any individual student. Assistants provide information to faculty about their observations of students’ practice of class material during the experiential exercises to ensure that faculty are fully informed of students’ progress in the course.

Students are strongly encouraged to seek support if they are finding they are activated by course material. Requests for support are expected and not seen as an indication that a student is unprepared for the course. However, it is not productive if a student is so frequently activated by the course material that s/he has to take long breaks from class activities. If at any time an instructor feels that a student cannot adequately manage her/his response to the course material sufficiently to participate consistently enough in class activities to reasonably benefit from the course, the instructor will discuss this with the student to problem-solve for a workable solution. That may include suggesting the student seek personal sessions outside of the training before returning to the training, asking the student to re-take a previous module of the course, or perhaps asking the student to withdraw from the course in order to support their personal growth process in a more appropriate setting.

For individuals interested in seeking out a Practitioner, a list of SE Practitioners may be found by visiting the Find a Practitioner section on the SE Trauma Institute website at www.traumahealing.org.

Cancellation
The SE Trauma Institute reserves the right to cancel and/or reschedule any class due to low enrollment prior to the start of the class. Should your class be cancelled, you will be notified as soon as possible. A full tuition refund will be issued or the funds may be transferred to another class.

Limits and Liability
Please note that the Institute is not liable for expenses incurred due to cancellation including, but not limited to, airline cancellation fees and/or hotel cancellation fees.

The Somatic Experiencing Trauma Institute reserves the right to approve or deny any application, and/or accept or reject the participation of any person in its sole discretion and in accordance with its policies and the law.