



BECOMING A MEMBER – MEMBERSHIP FAQ

What is the Membership team? The membership team manages all things connected to your membership with SEI, including your practitioner directory listings.

What membership level should I join? Please refer to our list of membership levels [here](#).

How do purchase a membership? You can purchase a membership [here](#).

How do I create my Practitioner Directory listing? If you are an Intermediate-Advanced Student or an SEP, you may be listed on the practitioner directory. You can create a practitioner listing by clicking on “Create a Profile” [here](#).

I’ve already created a profile. How do I log back in? To log in to update your practitioner listing, click [here](#).

How long will it take for my practitioner listing to be added or reflect my changes? When you first create your practitioner listing, it could take up to two business days to be added to the site as we review your profile to make sure the information you listed matches our records. *If you create your listing several days or weeks after you sign up for your membership, we may not get notified of that posting.* If you update your listing, we may not get notified of that change. Please email membership@traumahealing.org when you make changes so that we can update your listing in two business days.

Are my membership fees tax-deductible as a charitable contribution? Membership fees are not considered a charitable donation for federal income tax purposes. However, they may be deductible as ordinary and necessary business expenses.

Why do I not have the option to make a practitioner listing? The directory listing is only for Intermediate-Advanced students and for SEPs. Beginning-year students and public members are not listed in the directory.

How do I renew my membership? You can renew your membership [here](#). Once you pay, you can [login](#) to your Practitioner profile to update your listing at any time.

I forgot my practitioner directory password. How do I log in? You can login [here](#). Enter the email address/username associated with your Directory listing. Click the button “Request My Password.” Your password will be sent to your email address.

How do I add a second practice location to my directory profile? Please log in [here](#) and visit the dashboard link at the top of the page. Once in your dashboard, click the button to “Create an Additional Listing”. You will recreate a whole new profile with the second location. This means that you will need to re-enter your bio, insurance, contact information, etc. a second time.

I'm practicing in California. How do I indicate which part of the state I'm in? If you practice in CA, when you register, please be sure to click “CA-North,” “CA-Central,” or “CA-South” from the “California Region” dropdown menu on the member registration form.

Where can I access the member forum? Once you are a member, you can access the member forum [here](#).

When does my membership expire? Membership is valid for one year from the purchase date. Please email membership@traumahealing.org if you need a reminder on when your membership will need to be renewed.

I recently became an SEP and need to upgrade from Student Member to SEP Member. How do I upgrade? If you have already paid for Student Membership this year and have recently received your SEP Certificate, please email membership@traumahealing.org to upgrade levels.

How do I receive my webinar registration discount? You will be sent a unique member code to use at webinar registration checkout. Please keep this on file or email us to receive the code again. This code should not be shared.

Why is the membership fee higher for SEPs? Clients and professionals searching our Directory for referrals are generally seeking the most highly qualified SE professionals. As an SE Practitioner, you receive priority listing in our directory and are more likely to receive referrals because you have completed our training.

Student Members (listed as “Practitioners in Training”) also receive referrals as those searching our directory typically review the full profile to view practice details that contribute to their choice. We offer a discounted rate for students as they are concurrently paying for their tuition in the training.

I am a student, and I am looking for Credit Providers. Where can I find a list of approved Credit Providers? We have a list on our website of all approved Assistants/Providers. Please click [here](#) to access this *separate* directory.

Still have a question? Send an email to membership@traumahealing.org. If you have already sent an email, please allow one – two business days for a response before emailing again!